



**MRTF**  
MISSOURI RETIRED TEACHERS FOUNDATION  
877-366-6782  
3030 DUPONT CIRCLE  
JEFFERSON CITY, MO 65109  
[WWW.MORTF.ORG](http://WWW.MORTF.ORG)

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## MISSOURI RETIRED TEACHERS FOUNDATION CLASSROOM GRANT APPLICATION COVER SHEET

**Deadline:** Application Cover Sheet and Sections 1 through 4 materials must be post-marked **June 30 (include original and one copy of everything).**

**Funds:** Funds may be appropriated in the areas of resources, leadership, research, or materials used by an active Missouri classroom teacher. A minimum of ninety-eight (98) \$500 grants will be awarded (seven per MRTA Region, see map enclosed).

**Winners:** Winners will be notified by August 31. A video report or a one page follow-up report is requested from the grant recipient by April 15. The report may be sent electronically to [mrtf@mrtf.org](mailto:mrtf@mrtf.org) or mailed to MRTF office at the address above.

Thank you for your interest and intent to further the excellence of education in the State of Missouri. For questions about this application, please contact the MRTA/MRTF office at 1 (877) 366-6782. Applications may be downloaded at [www.mortf.org](http://www.mortf.org).

NAME OF APPLICANT \_\_\_\_\_

E-MAIL ADDRESS OF APPLICANT \_\_\_\_\_

APPLICANT HOME PHONE ( ) \_\_\_\_\_ APPLICANT CELL PHONE ( ) \_\_\_\_\_

SCHOOL DISTRICT \_\_\_\_\_

COUNTY \_\_\_\_\_

SCHOOL NAME \_\_\_\_\_

GRADE(S) TAUGHT \_\_\_\_\_ SUBJECT TAUGHT \_\_\_\_\_

SCHOOL OFFICE PHONE ( ) \_\_\_\_\_

SCHOOL ADDRESS City/State/Zip Code \_\_\_\_\_

NAME OF LOCAL NEWSPAPER \_\_\_\_\_

WEBSITE, PHONE # & CITY OF NEWSPAPER \_\_\_\_\_

Principal Signature \_\_\_\_\_

REVISED DECEMBER 2017

*By giving, you leave a legacy; you create a memory that will not fade.*

MRTF is a 501(c)(3) not-for-profit charitable corporation.

# MISSOURI RETIRED TEACHERS FOUNDATION GRANT APPLICATION

## **SECTION 1 - Title and Description (In 100 words or less)**

- Title
- Project Description (evidence & rationale)
- Grade(s)/level & number of students served

## **SECTION 2 – Purpose of the Project**

- Goals/objectives
- Specifics
- Measurable
- Attainable

## **SECTION 3 – Planning**

- Plan of action
- Dates/timeframe

## **SECTION 4 – Budget**

- List of materials/supplies/equipment, include price and supplier/company

## **Follow Directions**

- Separate cover sheet, completed
- Sections 1-4 (5 pages max.)

## **APPLICATION CHECKLIST**

ASSEMBLE YOUR APPLICATION IN THIS ORDER:

1. APPLICATION COVER SHEET, COMPLETED.
2. SECTIONS 1 THROUGH 4 COMPLETED. SECTIONS 1 THROUGH 4 SHOULD NOT EXCEED 5 PAGES. THE APPLICATION COVER PAGE DOES NOT COUNT TOWARD THE 5 PAGES.

**REMINDER: You must submit the original and one (1) copy of the complete application, including the application cover sheet and Sections 1 through 4, to the MRTF Office post-marked by June 30.**

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